**Italy – Senate of the Republic (Senato della Repubblica)**

1. Website:

<https://www.senato.it/home>

2. Locating Relevant Documents/Files On-line:

*A.RULES OF PROCEDURE*

**1. Name:**

* Il Regolamento del Senato

**2. URL**:

* <https://www.senato.it/Leg18/1043>

**3. What is the date for the most recent revision on the rules of procedure?**

* 20 December 2017

**4. Is there a section of the rules of procedure that covers voting rules? If so, indicate the section.**

* TITLE XIII - Votes in the Senate and Voting Methods - Final Vote on Bills (Page 101)

**5. If available, please list the rules governing the use of roll call votes.**

* Rule 115
* Simultaneous Roll-call Votes
* 1. Simultaneous roll-call votes shall be held using the electronic voting system.
* 2. After the vote has been completed, the Secretaries shall deliver to the President a list of Senators participating in the vote showing the manner in which each one has voted. The President shall then announce the results of the vote. The list shall remain available to Senators on the President’s table and shall be published in the records of the sitting.
* Rule 116
* Roll-call Voting by Name
* 1. Roll-call voting by name, using the electronic voting system, is used for motions of confidence or no confidence, or when the President orders roll call voting by name at the request of fifteen Senators. In this case, after explaining the meaning of the “yes” and the “no” votes, the President shall draw by lots the name of the first Senator called to vote, after whom others will follow in alphabetical order.
* 2. After the roll has been called, a new roll shall be called of the Senators who failed to reply to the first roll-call.
* 3. Each Senator shall be called by name and indicate their votes in a loud voice while simultaneously pressing the appropriate key of the electronic voting system. If there is a discrepancy between the two votes, the President shall suspend the roll-call and request the Senator to make it clear which way he or she intends to vote.
* 4. For the purposes of announcing and publishing the result of the vote, the provisions of Rule 115(2) above shall apply.

**6. If the documents are available in multiple languages, does it seem like the same number of documents/files are available in the different languages?**

* English, Italian, Spanish, French. All other three versions are translated from the Italian version.

**7. How exactly did you locate these files? (i.e. if you were going to write instructions for someone else to find them, what would that look like?)**

* Home - L'Istituzione (on the top of the bar) - Il Regolamento del Senato (sidebar)

**8. Looking at the documents available on-line, are there specific language skills you think would be required to code information of interest from them? If so what are these?**

* Rules available in English, Italian, Spanish, French

**9. Is there anything else you think we should know?**

**10. Does the legislature or an official source publish a document/file for previous versions of the rules of procedure? If so, repeat questions 2-8.**

* Not found

*B.RECORD OF LEGISLATIVE VOTING*

**1. Please indicate the terminology for the type of votes as reported in the working language of the legislature (e.g., scrutin public ordinaire).**

* Votazioni

**2. Looking at the documents available on-line, are there specific language skills you think would be required? If so what are these?**

* Italian

**3. Does the legislature or an official source publish a document/file covering the voting record online (separate from the plenary minute)?**

**If so:**

**-Where can one find these documents? Please provide instructions for how someone would find them.**

* <http://leg17.senato.it/leg/17/BGT/Schede/Ddliter/votazioni/39302_votazioni.htm>
* Home - Leggi e Documenti - Disegni di legge - Ricerca - search for all - select the senate act - if there is voting on the act there will be more than two tabs on the top, click on “Votazioni”

**-What types of votes are reported (e.g., the roll call vote record for individual legislators)?**

* roll call vote record for individual legislators (electronic votes)

**4. If you find on-line documents, does this seem to be all the relevant documents for a specific time period? If so, what is the time period? If not, can you describe what is missing?**

* Since 1996, XIII legislature

**5. Can one automate downloading of these files? If so, please provide any available computer code for that purpose.**

* No

**6. Did we download all the information available in the sources indicated in this section? If not, please indicate which source and years we are missing.**

*C.MINUTES OF PLENARY SESSION*

**1. Please indicate the terminology for the type of information as reported in the working language of the legislature:**

* RESOCONTO STENOGRAFICO
* processo verbale

**2. Does the legislature or an official source publish a document/file covering the specific information online? If so, where (please provide instructions for how one would find them)? If an official source is not available, please list any secondary sources**.

* <http://www.senato.it/static/bgt/listaresaula/18/index.html?null>
* <https://www.senato.it/japp/bgt/showdoc/0/hotresaula/0/0/index.html>

**3. If you find on-line documents, does this seem to be all the relevant documents for a specific time period? If so, what is the time period? If not, can you describe what is missing?**

* Tuesday, January 13, 1953

**4. Can one automate downloading of these files? If so, please provide any available computer code for that purpose.**

* not found

**5. Looking at the documents available on-line, are there specific language skills you think would be required to code information of interest from them? If so what are these?**

* Italian

**6. Did we download all the information available in the sources indicated in this section?**

* No

*D. ATTENDANCE*

**1. Please indicate the terminology for the type of information as reported in the working language of the legislature:**

* Presenze alle votazioni

**2. Does the legislature or an official source publish a document/file covering the specific information online? If so, where (please provide the URL)? If an official source is not available, please list any secondary sources**.

* <http://www.senato.it/leg/18/BGT/Schede/Presenze/index.html>

**3. What years are available on this source?**

* varies by senators

**4. Can one automate downloading of these files? If so, please provide any available computer code for that purpose.**

* No

**5. Looking at the documents available on-line, are there specific language skills you think would be required to code information of interest from them? If so what are these?**

* Italian

**6. Did we download all the information available in the sources indicated in this section?**

* No

*E. ROLL CALL VOTE REQUEST*

**1. In the available on-line documents, can you identify a request for a roll-call vote? If so, are there specific words or other indications that systematically identify the requester?**

* Yes. From the minutes. One can manually search for “request” (“La richiesta”

**2. Do the available on-line documents report a justification for a request for a roll-call vote? If so, are there specific words or other indications that systematically identify the justification?**

* In the president’s speech

**3. How is the decision to accept or deny the roll-call vote request made (this may be found in the rules of procedure)?**

* When requested by 15 senators
  + Roll-call voting by name, using the electronic voting system, is used for motions of confidence or no confidence, or when the President orders roll call voting by name at the request of fifteen Senators. In this case, after explaining the meaning of the “yes” and the “no” votes, the President shall draw by lots the name of the first Senator called to vote, after whom others will follow in alphabetical order

**4. In the available on-line documents, can you identify whether the request was accepted? If so, are there specific words or other indications that systematically identify this?**

* Yes. In the minutes when the president says “La richiesta è accolta”

*F. DISCUSSION BEFORE THE VOTE*

1. Roll-call votes:

**a. In the available on-line documents, can you determine the names of participants who participated in discussion before a vote? If so, where can this be found?**

* Yes. From the attendance file. The speaker activity on DDL tab of each senator

**b. In the available on-line documents, can you determine the length (in words) of a participant’s speech? If so, where can this be found?**

* Yes. The minutes record all speeches.

2. Indication Votes:

**a. In the available on-line documents, can you determine the names of participants who participated in discussion before a vote? If so, where can this be found?**

**b. In the available on-line documents, can you determine the length (in words) of a participant’s speech? If so, where can this be found?**

*G. VOTING*

1. Roll-call votes:

**a. In the available on-line documents, can you determine the subject of the vote? If so, where can this be found?**

* Yes. directly above the summary of votes (“Riepilogo della votazione”)

**b. In the available on-line documents, can you determine the procedural type (motion/agenda/article of a bill/amendment/etc…) of the vote? If so, where can this be found?**

* Yes. In the object line.

**c. In the available on-line documents, can you determine the result of the vote (e.g., the motion passed)? If so, where can this be found?**

* Yes. On the summary page behind “Esito”

**d. In the available on-line documents, can you determine the method (electronic, calling of names, etc..) of the vote? If so, where can this be found?**

* Yes. In the title of the summary of the vote

**e. In the available on-line documents, can you determine the breakdown of the vote outcome (e.g., yes/no/abstain) in the aggregate? At the level of individual legislator? If so, where can this be found?**

* Yes. In the summary of votes.

**f. In the available on-line documents, can you determine whether there were any arguments documented during the vote (e.g. , a protest over procedure)? If so, where can this be found?**

* Yes. In the attendance page where each senator intervened in other DDLs.

2. Indication votes:

**a. In the available on-line documents, can you determine the subject of the vote? If so, where can this be found?**

**b. In the available on-line documents, can you determine the procedural type (motion/agenda/article of a bill/amendment/etc…) of the vote? If so, where can this be found?**

**c. In the available on-line documents, can you determine the result of the vote (e.g., the motion passed)? If so, where can this be found?**

**d. In the available on-line documents, can you determine the method (electronic, raising of hands, etc..) of the vote? If so, where can this be found?**

**e. In the available on-line documents, can you determine the breakdown of the vote outcome (e.g., yes/no/abstain) in the aggregate? If so, where can this be found?**

**f. In the available on-line documents, can you determine whether there were any arguments documented during the vote (e.g. , a protest over procedure)? If so, where can this be found?**

*NOTES ON ADDITIONAL INFORMATION THAT COULD BE RELEVANT*

* Votazioni which means vote is often translated into ratings which might mislead away from the voting results
* DDL appears on the website often, it’s referring to Disegno di legge, aka bill